

Meeting 3 Feb 2008

LOLA Europe Board Meeting Minutes

Sunday 3th and Monday 4th February - Amsterdam - Netherlands

Attendance:

Peter Ryder (SOCITM) - Chair
Thorbjorn Larsson (KommITS)
Christian Bonfré (KommITS)
Arend van Beek (VIAG)
Antoinette van Leeuwen (VIAG)
Johan van der Waal
Eddy van der Stock (V-ICT-OR)
Louis Massagé (V-ICT-OR)
Paul Verdonk (Dell) for item 3 only

Notes taken by Christian Bonfré (KommITS)
Minutes produced by Peter Ryder (SOCITM)

1. Secretary – Christian Bonfré KommITs was elected to take notes

2. Meeting with the responsible account manager from DELL Belgium to talk about sponsoring Dell outlined a proposal to give LOLA members via a type of framework agreement a good deal for buying Dell computers. The background for this proposal is that in Belgium the situation when small organisations and local authorities do not have a central agreement with a supplier every individual unit can have their own agreements which may not give them the ability to get the best prices possible. Under the Dell proposal every Local Authority (LOLA member) will be able to benefit from one low price for specified machines. Details of the prices and deals will initially be held on the LOLA web site. Dell also sees LOLA as an important partner to co-operate in the development and knowledge sharing for e-Government. Dell Belgium will contact their colleagues in other European countries to inform them of this initiative, talk about the possibility to develop the partnership across Europe and to develop a business case. The goal for Dell is to offer a margin 5% below their competitors.

They also stated that they would be looking to see how they may sponsor LOLA because of the network that is already set up and that LOLA is the sort of organisation that Dell have been looking for to get involved with. Sponsorship could take the form of paying to have a presence on the web site, sponsoring meetings, sponsoring hospitality/travel etc.

Dell will continue discussions and initially provide feedback to V-ICT-OR.

3. Minutes of the meeting 16th/17th September in Liverpool – Agreed

4. Matters Arising – will be addressed during the rest of the meeting

5. Work Program 2007/2008 – Progress

We are behind schedule in the work program for 2007/2008. As previously agreed content must to be added to the new web site. Even though each country has the ability to add content itself it was felt that it would be better if all content was sent to a central point lola@v-ict-or.be and Belgium volunteered to put the content onto the web site. A copy of any content should be sent to Peter Ryder who will review the details and make any necessary changes. **The deadline for getting something published is the 15th of May. We must ensure that we have content on the site for the launch.** It has already been agreed that everything will be in English. This will inevitably cause problems and delays with translation however this may be may be an opportunity for a sponsoring partner?

It was agreed that Algim and Gmis will get access to their pages for updating their details and that there will be Links and logos to LOLA website from all societies' websites.

6. Notes from International meeting at Algim 18th/19th November – Noted however it was stated that they were not easily understandable.

7. Outcomes from above

Some discussion took place on how to get the attention of society members when the LOLA web site is updated – a suggestion was to include Feedback to our members via an RSS-feed to each societies website saying something like “what’s new in LOLA”

The format for the case studies/whitepaper needs to be investigated.

A standard competency/professionalism project that Johan is involved in should be ready in April where there will be a possibility of a presentation at a future international conference.

Resources have been identified for the professional development project and a project plan is being developed.

Torben Svane – What is he doing - KommlTs to follow up.

8. Revised work programme 2007/2008

Priorities agreed as per original plan with the addition of the proposals from the Algim conference. Plan will be revised after the V-ICT-OR conference.

9. Sponsors

Viag questioned the sponsor contract – it appeared to them to be one sided in LOLA’s favour which could put potential sponsors off. They asked if it could be rewritten with a softer touch. Peter Ryder agreed to review the proposal so it becomes a more win-win agreement.

10. Web Site – update on progress and content

All requested changes had been carried out and the site was now waiting for content

11. Web Site training (if required) - To avoid the problem of the lack of skills in web-publishing and the fact that if you do not use the software a lot you soon lose the relevant knowledge and there would be a need for re-training it was agreed to centralise the publishing (see item 5)

12. Details/dates of LOLA member conferences

Sweden - 7th to 8th May Strömstad - international program start at 17:00 on the 5th May
Belgium - 29th May - international program start at 16:00 on the 26th May finishes 30th May
USA - 22nd to 25th June Atlantic City
UK - 12th to 14th October Celtic Manor Newport Wales
Holland - 2nd to 4th of November international starts the 1st November
New Zealand- 23rd to 26th November

13. Date/Venue for next meeting

Next International meeting will be at the Belgium conference 26th to 30th of May

14. Any Other Business

All the societies stressed the importance of giving value to their members and all agreed that it would be beneficial to obtain sponsorship for future meetings in exchange for allowing companies to address the meeting. Using company's premises, letting them sponsor meals etc would be investigated.