

# Meeting 27 sep 2004

## International Board - Minutes of Meeting

Minutes from International Board Meeting on 26-27 September 2004

<b>Present:</b>	Johan Van der Waal	VIAG
	Arend van Beek	VIAG
	Antoinette van Leeuwen	VIAG
	Britt Inger Lindell	KommITS
	Fahri Zihni	Socitm
	Geert De Maerschalck	V-ICT-OR
	Louis Massage	V-ICT-OR

The objective of the meeting was to receive a presentation from each society to discover the main goals and products of each organisation for the period 2004-2005. After each presentation there was a discussion to clarify specific points and to highlight the possible re-usable subjects in other countries. This resulted in a matrix which Johan van der Waal will document and which can be used on the LOLA website to identify the areas of interest and the facts and figures for each society.

At the end of the meeting there was a final discussion which concluded that this was a better way to co-operate and share things then just by a short meeting during a conference.

### Important conclusions:

- During conferences it is of no use to have a meeting where we try to find things to share together. There are not always the same people and the time is too short.
- The Annual International Conference should continue in order to encourage exchanges with other countries, but there will be a separate LOLA agenda. The International Conference agenda will provide an opportunity to organise workshops for special subjects identified by the LOLA agenda to enable specific issues to be discussed in detail.  
Just as a base to see where sharing subjects are possible.
- Initially attempt to agree an area for co-operation with England, Sweden, Belgium and Holland and then to see if it will be useful to cooperate with New Zealand and USA
- Four times a year there will be a meeting like the Amsterdam one. Johan will produce an agenda once each Board has accepted the proposal. The meetings will be in Stockholm, London, Brussels and Amsterdam  
The format of the meetings will be Sunday evening and Monday morning.  
Each Society will pay for its own cost for the flight and hotel;  
Sunday dinner, meeting room and drinks are arranged and paid for by the organising country.  
The hotel/meeting place should be at a distance that is within 30 minutes of an airport that everybody can fly to.
- An agreed list should be produced that identifies the time that each society should spend as on LOLA issues.
- For operational things like the website, organising the meeting agenda and producing a report we should agree the detailed arrangements. SOCITM and VIAG are willing to ask Bob Griffith and Johan van der Waal to make the arrangements.
- For all Board members of the several societies we will try to start a discussion forum/mail list server (we didn't say who will provide this so Johan and Bob will see if they can find a solution)
- One point of co-operation will be the Microsoft agreements where there will be an approach from LOLA on behalf of the European societies. The intention will be to arrange a discussion with Microsoft and also follow this up with an international press bulletin.
- A second area for co-operation will be to get LOLA on the European agenda

Questions to be answered by each Board:

1. *Does every Society support the above proposals?*
2. *Who will be the delegates for each Society to attend these meetings (there must be continuity and also authority to represent the Board)?*

3. *What timescale do we set in order to decide if LOLA is a success?*
4. *How much effort does the Society allocate to the LOLA initiative?*

Please send the answers to Johan van der Waal and Bob Griffith (they will support the LOLA initiative as secretary for the time being).