



LOLA BOARD MEETING

Monday, June 14, 2010

Niagara Falls, Ontario, Canada

In attendance:

Harry Turnbull - MISA – Chair
Garry Bezruki - MISA
Kathryn Bulko - MISA
Mike Wanden - ALGIM
Mike Manson - ALGIM
Doug Taylor - GMIS
Johnny Walton - GMIS
Thorbjörn Larsson - KommITS
Christian Bonfré – KommITS
Jos Creese - Socitm
Martin Ferguson - Socitm
Arend van Beek - VIAG
Hedwig Daineffe - V-ICT-OR
Eddy van de Stock - V-ICT-OR

1&2 Welcome & Introductions – Harry Turnbull

Harry Turnbull welcomed the LOLA members

3. Minutes LOLA 2009 Board Meeting (Edinburgh, Scotland).

Minutes were reviewed and approved.

4. Matters Arising from the minutes and review of action items

- i. The joint Netherlands / Belgium project is now closed.
- ii. LOLA Website. The importance of each association keeping their respective website up-to-date was stressed. Translation issues on the LOLA site were noted, and it was suggested that if an English version of something is not available that it be posted in its native language and associations can use something like Google translation. The purpose of LOLA's website was discussed. It was felt the site is in need of a revamp, and that the information provided should be static, thereby eliminating potential for becoming out-of-date.

Action required: Victor to remind associations of how they access their information to update. Each Association to review their information and take steps to bring it up to date and make it more static.

Victor to update the upcoming conference dates with the information in these minutes.

5. International Hot Topics – Wednesday

The agenda and presenters for this session were confirmed as follows: Mike Manson of ALGIM; Eddy of VICTOR; Arend of VIAG; Doug of GMIS; Jos of SOCITM; Christian of KOMMITS with Harry as moderator.

Presenters were to provide Harry with their slides ahead of time so he could consolidate them into one presentation.

6. Results of International Collaboration Session

See [notes attached](#) from the session held on Saturday in Toronto. The meeting was reviewed and action items confirmed.

7. EU Conference, Brussels Dec/2010. Eddy of V-ICT-OR.

SOCITM volunteered to do a presentation on 'Public Service of the Future' at the December EU Conference. Jos Creese to present.

8. Delegate Exchange Standard. Doug Taylor of GMIS.

The subject was raised to come to a consensus on the rules around invitations from LOLA members to attend their annual conference and what the commitment should be. It was agreed that the exchange standard be one conference delegate per each sister conference from each association. This applies to all conferences other than the International Conference which will continue to follow the standard of 2 delegates from each association hosted.

Action required: Each association to ensure this standard is followed and if there are other agreements in place these should be either amended, cancelled or further discussed.

9. Greenkeeper. Mike Manson of ALGIM.

An overview of ALGIM's Greenkeeper 'sustainability' Project was given. It is intended that Greenkeeper will be licensed, and provided to other municipalities within New Zealand and this is available for other associations to also take advantage of and perhaps license for use in their countries local authorities.

Action required: If an association is interested in further discussions on this contact Mike Manson

10. Records Manager. Mike Manson of ALGIM

Mike Manson gave an overview of their Records Manager tool for equipping Local Authorities to manage key information around records processes. This tool is available for other associations to consider.

11. LOLA International 2011

This will take place in Stockholm, Sweden. May 4-5 is the KOMMITS conference with International delegates portion running from May 2-6.

- May introduce international track
- Each association to provide a presentation

Action required: Associations were asked to provide details of who/how many delegates will attend.

12. Future conference dates

2012 International conference hosted by VIAG.

SOCITM	Oct 12, 2010
VIAG	Nov 21, 2010
ALGIM	Nov 21, 2010
GMIS	Aug 1-4, 2010
VICTOR	May, 2011
MISA	June 2011

Any Other Business

ICT Trends survey – ALGIM offered to make this an international survey if time permits

It was agreed to make it a LOLA standard that if an association is commissioning a study that attempts should be made to make it an international study.

Meeting adjourned, next meeting to take place at LOLA International conference hosted by KOMMITS

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